

Thank you for sponsoring the 15th Australasian Environmental Isotope Conference. The information below will assist you with your preparation.

If you have any questions, or require assistance, you can contact mail@conferencedesign.com.au, who will be able to direct your query.



Exhibition times

Exhibitor build/bump in

Exhibitors are permitted access from 10:00 on 13 November. If possible, please be set-up prior to the start of the Welcome Reception at 16:00, as people will be accessing the space.

Exhibitor pack-up

Pack up can commence following afternoon tea at 15:00 on Wednesday 16 November. Venue storage space is limited, so make sure that any equipment that is going to be shipped is not stored longer than overnight (i.e., pick up by the morning of Thursday 17 November).

Open to delegates

The exhibition area will be open to conference delegates at the following times:

Sunday 13 November, 16:00 – 18:00 (Welcome Reception & Registration)

Monday 14 November, 08:00 – 19:00 (including evening poster session)

Tuesday 15 November, 08:30 – 17:00

Wednesday 16 November, 08:30 – 15:00

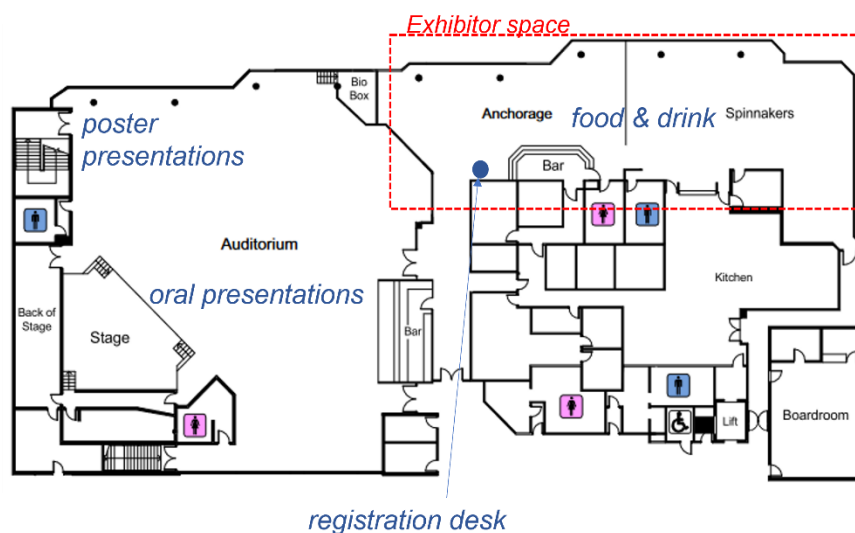
Exhibition space

Access: The Riverside Function Centre (RFC) is located on the top floor of the Ballina RSL. Goods can be delivered and picked up from the freight entrance (see image below). If you will require assistance with exhibit set-up / take-down please organise this with the venue.

Riverside Function Centre – Ballina RSL Club (top floor)

Exhibits

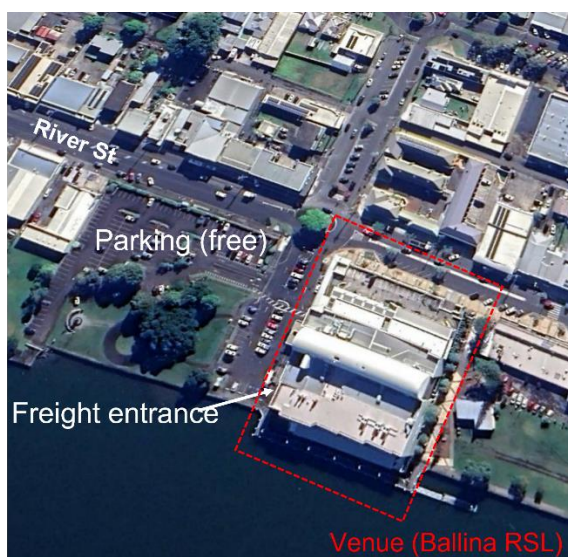
1. Acoem / ABB / LGR
2. ThermoFisher
3. Elementar
4. Picarro
5. EAL / SCU
6. GNS Science
7. AEIC help / registration



Exact details on your exhibit booth location will be provided closer to the date

Parking: Free parking is available on-site.

Booths: The default display set-up includes: trestle table(s) – 1.8 m x 75 cm, chairs, access to a power point, & wifi connectivity. Please contact the venue to organise if you require additional audio-visual equipment (e.g., display monitors).



Delivery details

Deliveries of large items should be scheduled for no earlier than Friday 11 November. Please arrange longer storage with the shipping company if required. If you are planning on shipping instruments please contact the venue (details below) ASAP so that they can ensure both that there is adequate storage space and that your items are correctly earmarked for the AEIC.

The venue can receive goods from 11 November at:

Ballina RSL Club
1 Grant Street
Ballina NSW 2478

Attention: Functions Office

Useful contacts

[Venue](#) (custom stand plans, delivery, audio visual): Riverside Function Centre – Ballina RSL; Alison Harman (functions@ballinarssl.com.au, +61 2 6681 9529)

[Conference Coordinator](#) (general queries): Conference Design; Tara Johnson (tara@conferencedesign.com.au, +61 3 6231 2999)